We are a welcoming community, united in faith and centered on learning who value and nurture the dignity of each individual.
Dear Parents / Guardians

On behalf of our school community we welcome you and invite you to enter into the life of our school with your child/ren. The mission of St Augustine’s Parish School is to be a happy, safe and vibrant learning and pastoral environment, for all that join our school community. Our **Vision Statement** powerfully expresses our moral imperative. We place the child at the centre of our work.

**VISION**

*We are a welcoming community, united in faith and centred on learning who value and nurture the dignity of each individual.*

Catholic schools provide education in a Catholic space where the meaning and message of Jesus Christ is taught and lived by students, staff and families. Our faith, which is lived and modelled through Christian values and beliefs, permeates all dimensions of school life. Therefore, at St Augustine’s we are called to provide the best possible education for our students, within the context of faith and life that is relevant in today’s world and equips our young people for successful futures.

**Partnership between home and school** is essential to enabling and supporting children to learn and to do their very best. Current research shows very clearly that the partnership between home and school is a major factor in improving learning outcomes for students. **Together** we can provide for your child in the best possible way.

This **Information Booklet** contains a ‘snap-shot’ of our Catholic School Community and some valuable insights into the education programs and general procedures of our school. Any questions you have will be willingly answered during the induction process, or once your child has begun, by teachers or Administration staff.

We look forward to getting to know you and your child/ren better and working with you to ensure that St Augustine’s Parish School continues to be a safe, happy and educationally progressive school and family community.

Wishing you every blessing

**Leadership Team:**

[Signatures]

Georgia Dennis
Josette Charles
Joyce Mee
CATHOLIC IDENTITY

Faith / Community

St Augustine’s Parish School is an integral part of the wider parish community and, as such, recognises the importance of its role in building a community which is supportive of children, staff, parents and parishioners.

Our mission is to continue the message of Jesus by recognising the value and dignity of each individual within the community.

We provide a welcoming environment where:
- every person feels safe and nurtured
- people have a sense of belonging and an appreciation of their worth
- everyone has the opportunity to contribute to the life of the school and to continue their journey in faith
- Every person is responsible for God’s creation

Tradition / Values

As a Catholic School we educate and support children to participate in the living traditions and faith experiences of the Catholic Church. We work in partnership with parents and recognise them as the primary educators in nurturing their children in faith. We work in partnership with the Parish to initiate children in the sacramental life of the church community.

The inspiration of our approach is found in the Gospels; Love, Truth, Hope, Justice, Equity, Compassion, Joy and Dignity are significant among the values we embrace. To encourage growth in spiritual awareness, we acknowledge many ways of praising God through liturgy and prayer.

Celebration

Celebration is an integral part of our community. At St Augustine’s we celebrate our relationship with each other and our relationship with the world. We celebrate amongst other things, our achievements, diversity, sacramentality, culture, special days, unity, individuality, family and friends, through school and community gatherings and festivities, liturgy, prayer and everyday life.
St Augustine’s follows the Australian Curriculum, Assessment and Reporting Authority (ACARA) in regard to the following curriculum areas:

- Religious Education
- English
- Mathematics
- Languages (Indonesian)
- Technology (design and technologies, digital technologies)
- Humanities (history, geography, civics and citizenship)
- Health and Physical Education
- Science
- The Arts

**RELIGIOUS EDUCATION**

*We are a welcoming community, united in faith, and centred on learning, who value and nurture the dignity of each individual.*

“*You must make every effort to support your faith with goodness and goodness with knowledge and knowledge with self-control and self-control with endurance and endurance with godliness and godliness with mutual affection and mutual affection with love.*”

2 Peter 1:5-7

Christ is the foundation of Religious Education at St Augustine’s Parish School. His revelation gives new meaning to life and helps us to direct our thoughts, actions and will according to the Gospel.

Parents are the primary educators in faith. As a school, St Augustine’s Parish School endeavours to work in partnership with families by offering a broad Religious Education program.

As they experience the Religious Education classroom, our students are invited to deepen their understanding of how Catholics believe, live and celebrate. The Catholic tradition is presented as being close and relevant to our lives and culture, rather than being remote and apart from it. It is embodied in the values, beliefs, rituals, codes and tests which have their foundation in the life, death and resurrection of Jesus Christ and are continually being re-interpreted in every setting in which the Gospel is embraced.

Using a range of teaching strategies, Religious Education encourages our students to understand the critically evaluate ideas, values and beliefs from the Catholic tradition.

A primary aim of Religious Education in a Catholic school is to invite students into a meaningful and positive encounter with the Catholic tradition, but it also respects the insights available in other religious traditions – both within and beyond Christianity.

Religious Education is the foundation in all curriculum areas.

**ADAPTIVE EDUCATION**

Adaptive Education provides a support program designed to assist students with specific learning needs and also to extend students with particular strengths and interests. This occurs through the differentiated curriculum in place within classrooms, through withdrawal groups and 1:1 tutoring. Students are supported by Education Support Officers and the Adaptive Education Teacher, in consultation with parents and the classroom teacher.
PERSONAL RESPONSIBILITY AND STUDENT WELL-BEING

St Augustine’s is a Restorative Practice School following Program Achieve and ‘You Can Do It!’.

At St Augustine’s Parish School we believe that an essential part of a child’s day is to learn and play in a safe and happy environment where children take responsibility for their own behaviour and accept that all actions have consequences (positive or negative). Our school focus for children is immersed in Mindful Practice, an understanding of the neuro-science of behaviour and Restorative well-being.

As children play, their bodies are exercised and their social skills are challenged and developed. In the school environment, children learn to share, solve problems and determine appropriate activities. Therefore we have a clear Personal Responsibility Policy and consistent behaviour strategies are used in classrooms. We support all members of the community through the recommendations and practices of the school’s relevant policies.

Play times are carefully structured with rostered teacher supervision at all times. We also provide alternative activities for students. These may include indoor games, craft, gardening, science fun and instrument workshops. The school has grievance procedures, known by all children, to deal with bullying and harassment. Procedures are in place for parents to be informed if their child experiences consistent difficulty managing his or her behaviour.

Skills developed in the classroom and the yard help children to choose responsible behaviour and to respect each other.

OUTDOOR EDUCATION

All classes participate in excursions, which are an important aspect of the curriculum. Teachers organise these learning activities, communicating aims and relevant details to parents. In most circumstance, excursions are paid for through the composite fee, which is levied at the commencement of each year. “Approved Volunteers” are often invited to attend excursions. Classes usually organise one excursion per term. We also involve children in ‘on site’ (incursion) experiences and local excursions which include nature walks, the local parks and Salisbury Library.

SPECIAL EDUCATION

Funded students are supported through the Catholic Education Office’s Special Education Program. All students in this program must meet Commonwealth Government criteria for funding. These criteria are based on the nature of the student’s disability and dependent on supportive current documentation from specialist service providers (eg psychological, psychiatric or paediatric).

Students are provided with individual support, small group activities and modified classroom programs, as required. The Adaptive and Special Education Programs at St Augustine’s focus on the learning needs and strength of individual students. This support encourages students to experience success and to develop confidence as a learner.

THE RESOURCE CENTRE

The Resource Centre is a vital focus of the school and provides children, staff and parents with books, audiovisual materials, information and communication hardware and software, games and educational resources for all curriculum areas. The aim of the Resource Centre is to promote a love of reading, develop research and ICT skills and to provide an opportunity for children to use problem solving and higher order thinking skills. Children learn to critically reflect on the content of resources and media with discrimination, judgement and interpretation.

All members of the school community are encouraged to borrow regularly from 8.30 am each morning and, for students, during library lesson times and lunch times.
STAFF 2015

LEADERSHIP TEAM
Principal—Mrs Georgia Dennis
Acting Deputy—Ms Kerri Dent for Mrs Josette Charles
APRIM—Mrs Joyce Mee

STUDENT, FAMILY WELLBEING
School Counsellor—Mrs Melanie Stockdale

LEAD LEARNERS
Early Years—Ms Catherine Gardner
Primary—Mr David Molloy
Middle School—Ms Anita Pahl

ADMINISTRATION
Appointments with the Principal—Principal’s Assistant—Mrs Veronica Cox
Business Manager/School Fees—Mrs Liz Polljonker
School Card—Mrs Chris Ferrell
Enrolments/Volunteer/Police Clearance/School Uniform—Mrs Leanne Wood
Reception & General Enquiries—Mrs Deb Applebee, Mrs Annette Golebiowski, Mrs Jodie Mannix & Mrs Diane Ridgway

CURRICULUM
Please refer to your child’s classroom teacher.

SPECIALIST TEACHERS
Special Education/Adaptive Education—Mrs Linda McEvoy & Mrs Melanie Stockdale
Literacy—Mrs Colleen Ferguson
Numeracy—Mrs Jayne Brown
Library—Mrs Jill Heuts & Ms Vicki Nunn
English as an Additional Language—Ms Carol Trebilcock
Physical Education—Mr Nick Skewes
Drama—Mr Roger Hughes
Indonesian—Ms Sue Elliott & Mrs Jenni Mulraney

EDUCATION SUPPORT OFFICERS
Mrs Natasha Burdett, Miss Eliza Cruse, Ms Gelse D’Agostino, Mrs Louise Davie, Mrs Rosa Evans, Mrs Jodie Mannix,
Mrs Sue McCormack, Mrs Sonya Oldfield, Mrs Jill O’Leary, Mrs Lisa Pullino

OUT OF SCHOOL HOURS CARE
Mrs Vicki Blackwell (Director) & Mrs Carole Smith (Assistant Director)
Mrs Fran Grogan, Mrs Michelle Barnett, Mrs Trish Case, Miss Eliza Cruse, Miss Kate Golebiowski, Miss Bethany Gillard,
Ms Gelse D’Agostino, Mrs Annette Golebiowski, Mr Jayden Evans, Mr Haydn Lloyd (Educators)

CANTEEN
Mrs Anthea Dobbin & Mrs Karin Norrie

GROUNDS STAFF
Mr Tony Caridi & Mr Raymond Camilleri

PARENTS & FRIENDS
Acting Chairperson—Mrs Wendy Barnes
Vice Chairperson—Mrs Wendy Barnes
Treasurer—Mrs Lucy Romeo
Secretary—TBA
Meet twice per term on Fridays

PLAYGROUP
Mrs Vicki Blackwell & Mrs Carole Smith
CLASS STRUCTURE AND TEACHERS
FOR 2015

RECEPTION
R-CG  Ms Catherine Gardner
R-MC  Mrs Michelle Chau
R-AM  Ms Amelia Flowers
R-MM  Ms Megan Maloney
R-NI  Ms Natasha Impagnatiello

YEAR 1
1-JG  Mrs Phillis Johnston (Mon–Wed); Mrs Megan Gruber (Thurs-Fri)
1-FW  Ms Frances Wren

YEAR 1/2
1/2-CA  Ms Chloe Apolloni

YEAR 2
2-AM  Ms Anne Malone
2-CM  Mrs Catherine Morrisson
2-LP  Ms Lisa Prevett

YEAR 3
3-AZ  Ms Sophie Augustyn (Mon-Wed); Mrs Bernadette Zerafa (Thurs-Fri)
3-MM  Ms Marnie Moss
3-RV  Mr Ryan Van Den Brink

YEAR 3 /4
3/4-DM  Mr David Molloy

YEAR 4
4-GR  Ms Giulia Raschella
4-LC  Ms Lauren Corvino

YEAR 5
5-MS  Mr Nick Skewes (Mon); Ms Kathy Martin (Tues- Fri)
5-BM  Mr Brian McAvaney
5-DM  Mr David Maguire

YEAR 6 /7
6/7-SD  Ms Simone Dajeman
6/7-AP  Ms Anita Pahl
6/7-SH  Ms Sally Hoffman
6/7-ER  Mrs Esme Rivas
6/7-DW  Mr Dale Walsh
SCHOOL HOURS (under review)
8.30 am Gates open, yard duty begins, children enter school site
9.00 am – 11.09 am Learning time
11.09 am – 11.29 am Recess
11.29 am – 12.55 pm Learning time
12.55 pm – 1.05 pm Lunch (supervised eating)
1.05 pm – 1.40 pm Lunch (play time)
1.40 pm – 3.15 pm Learning time
3.15 pm – 3.35 pm Teachers on gate duty
3.50 pm Any child/ren not collected from school, will be sent to OSHC and a fee will be charged.

Note: Children are to have water in drink bottles.

<table>
<thead>
<tr>
<th>Gate</th>
<th>Open</th>
<th>Close</th>
<th>Re-open</th>
<th>Close</th>
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</thead>
<tbody>
<tr>
<td>Carey Street</td>
<td>8.30 am</td>
<td>9.00 am</td>
<td>3.00 pm</td>
<td>3.35 pm</td>
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<tr>
<td>Church Car Park</td>
<td>6.45 am (for OSHC)</td>
<td>9.00 am</td>
<td>3.00 pm</td>
<td>6.15 pm (for OSHC)</td>
</tr>
<tr>
<td>School Crossing</td>
<td>8.30 am</td>
<td>9.00 am</td>
<td>3.00 pm</td>
<td>3.35 pm</td>
</tr>
<tr>
<td>Front Office</td>
<td>8.30 am</td>
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<td>4.30 pm</td>
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ABSENTEEISM (Phone: 8182 7915)
If your child is absent, please ring the school before 9.00 am. Please provide your child’s class teacher with a written letter or doctor’s certificate when your child returns to school.

EARLY DISMISSAL
Children cannot be dismissed from school early without an adult collecting them. Sometimes we receive notes from parents indicating that their child has an appointment during school hours and will need to leave early. Children can leave early, but only if collected by a parent or an adult authorised by the parents. In this latter case, we would need to be notified by the parent/custodian of the authorisation. The collection point for all children leaving early is the school’s Front Office. All classes are air-conditioned, so ‘weather’ is not a reason for early dismissal.

UNIFORM
At St Augustine’s the children wear formal uniform and sports uniform. The days that the sport uniform is to be worn will be advised by the class teacher; all other days, including excursions, formal uniform is to be worn.
Please ensure all children’s clothing is named for easy return of misplaced items.
**LOST PROPERTY**
Lost property is located in the school Front Office. At the end of each term un-named lost property will be disposed of. Students are responsible for their own belongings.

**CAR PARKING**
Parking in and around schools is very generous and includes the St Augustine’s Church car park. When parking in the street, please ensure that you obey the signs that are posted to avoid a parking infringement notice and its associated fine. Please do not park in neighbours’ driveways or across children’s crossing areas, **and only use the disabled parks if you have a permit.** The driveway between the church and school can only be accessed in the mornings – in the afternoons it is for pedestrians only. At all times please consider the safety of the children, be patient and follow the rules. In particular, do **NOT** use the staff car park. **The visitors’ car park is for visitors only — not a drop off/pick up area before or after school.**

**BICYCLES**
Children riding bicycles should be extremely vigilant in observing road rules. **Helmets must be worn.** Once on school grounds bicycles must be **walked** and then **locked** in the bike rack next to Sports Shed. The school does not accept liability for damaged/lost bicycles.

**PUBLIC TRANSPORT**
For information and timetables please ring Southlink (Elizabeth Depot) on 8287 4099.

**SCHOOL BANKING - WEDNESDAY**
The **Commonwealth Bank** is the provider for school banking. Application forms are available from the Commonwealth Bank.

**COMMUNICABLE DISEASES**
Please remember that it is important to notify the school if your child contracts a communicable disease (eg head lice, chicken pox, slap face, whooping cough).

**MEDICINES AT SCHOOL**
School staff are **not permitted to give medication to students** (legal stipulation) unless the student’s medical condition is such that ongoing medication is required to enable the student to attend school. Prescribed and ‘over the counter’ medication (if the child is ill, then the child should not be at school) is not to be administered by school staff (eg cough syrup). Parents should consider isolating children for at least 24 hours before returning to school, with prescribed medication being given before/after school and in the evening. **Analgesics** (panadol) are **NOT permitted** to be given to students, by school staff. If students require ongoing medication at school (apart from asthma puffers, which the student may need to keep), this must be given to the Front Office staff for safekeeping, together with a current...
Medical Plan from your doctor and a signed Authority to Administer Medication (please see Front Office staff). Medication must not be left in school bags, as it poses a potential risk to other students.

If unclear about medication at school, please enquire at the Front Office.

STUDENT ACCIDENT INSURANCE
St Augustine’s Parish School has accident insurance with Catholic Church Insurances Limited. This policy covers students whilst travelling to and from school, at school and on any school organised excursions or activities. Further information if required, is available from the Front Office. We also have ambulance cover for students through this policy. Please note pre-existing medical conditions are not covered under this insurance policy. If your child has a medical condition, please ensure alternative cover is sought.

EMERGENCY CLOTHING
The First Aid Room stocks limited emergency clothing for student use. When your child uses the school’s emergency clothing, please wash and return it to the Front Office ASAP. When our stocks diminish because clothing is not returned, parents will be contacted for clothing for their children. It is recommended that younger children have spare underwear and socks in a plastic bag in their school bag. If not, new underwear (at a cost of $1.50 charged to your account) is available. For hygiene reasons, underwear is not re-used. If you wish to donate uniform, please hand it to the Front Office staff – all donations welcome.

SECONDHAND UNIFORM
If you have uniform surplus to your requirements and in good condition that you wish to sell, please complete the form available from the Front Office.

INCLEMENT WEATHER POLICY
Our classrooms are air-conditioned, so children are expected to stay at school rather than go home early on hot days. If your child suffers unduly from the heat, please discuss alternative arrangements with your child’s teacher. When the weather is between 33-35°C: children play under shelter areas, 35°C or above: children remain indoors; wet weather: students will remain indoors at break times. The MacKillop Building and the Library are open at 8.30 am every morning for children to engage in activities and/or read. Breakfast Club is open on Monday, Wednesday and Friday in the Art/Science Room (JP11 Building).

SUN PROTECTION
Students are to wear school hats with school logo:
- all year round when on excursions
- for all outdoor activities including play from 1st September to 30th April
Schools hats may be worn for all outdoor lessons, recess and lunch from 1st May to 31st August but are not compulsory.
While every classroom will have 50+ sunscreen available for student use, students are encouraged to bring their own supply.
CANTEEN
(Contact Phone No. 8182 7986)
Please:
- ensure student’s and class teacher’s names appear clearly at the top of lunch order bags
- ALL lunch orders must be written on lunch bags ONLY, please try to use correct money
- do NOT include denominations greater than $10 notes unless you inform your child's teacher or the Canteen Manager
- be advised that Reception to Year 2 children may also order ice blocks through the lunch order scheme, using white order bags.

FOOD POLICY
St Augustine’s Parish School is an Allergy Aware School.
No sharing of food applies to all students. We have a number of students with severe allergies. Parents will be notified of class celebrations or treat days so they may accommodate their child’s needs if allergies present a problem for their child.

PERSONAL PROPERTY
The only times toys can come to school is for Games Day which is held on Wednesdays. Bringing toys from home often causes unnecessary problems by being broken, lost or stolen. There is ample sports equipment for the children to use and play equipment in the playground.

PHOTOGRAPHIC CONSENT
All students are required to have a Photo Consent signed for photos to be included in the school Newsletter and Promotional material. The Photo Consent form is sent home annually at the beginning of the school year.

ELECTRONIC DEVICES
St Augustine’s does not encourage students to have mobile phones in their possession on school premises (including classrooms and grounds) or during off–site school activities (such as excursions or sports activities). Where students need the use of a mobile phone before and after school the student is required to give the phone to the Front Office or Out of School Hours Care (OSHC) staff for safe-keeping where they will be secured in a lockable container. This would also apply to other electronic devices, eg IPod, Touch, Nintendo, etc.

GAMES DAY—Wednesdays at lunch
Children can bring a game to school on Wednesday for Games Day. Children are to give their game to the class teacher at the beginning of the day.

PASTORAL CARE AND WELL-BEING
School Counsellor
The School Counsellor is available to the whole school community (ie students, parents and staff), preferably by appointment each Monday, Tuesday and Wednesday. This position also provides access to a number of programs for the school community, eg Seasons for Growth, Social Skills, Groovy Girls Group (for pre-adolescent girls), and facilitates the Student Representative Council.
BREAKFAST CLUB— Monday, Wednesday and Friday
Children are welcome to attend the Breakfast Club, sponsored by Kickstart and held in the Art/Science room every Monday, Wednesday and Friday mornings from 8:30 am to 8:55 am. There are plenty of eating choices including cereal, fruit, toast with a range of spreads and yoghurt.

PLAYGROUND EQUIPMENT
Children are not permitted to play on playground equipment before or after school. However, they may play on the ovals, handball and synthetic court areas. Exception: Out of School Hours Care or sports sessions, when children's activities are specifically being supervised.

PARENT INVOLVEMENT
We strongly encourage you to support your child’s education by being involved. Parents can become actively involved in the school in many ways, including:
- Parents & Friends Committee
- Assisting in classrooms
- Volunteering for the Learning Assistance Program (LAP)
- After school sport coaching
- School Functions
- School Canteen

VOLUNTEERS
Volunteers provide a rich environment within any organisation and are welcome to work in the St Augustine’s Parish School community. To ensure the safety and well-being of all students in our care, all volunteers, before they begin work at St Augustine’s are required to undergo a Police screening with an update every 3 years, and a volunteer induction session, before they begin any activity. The school processes the paperwork and all information is kept confidential. Volunteer forms are available through the Front Office. There is no cost to parents for a Catholic Police Clearance.

SCHOOL FUNCTIONS
It is expected that all children attend important school functions held out of school hours, eg School Concert, Sports Day and End of Year Mass. In the event of a child being unable to participate, parents are requested to contact the Principal in writing prior to the function.

HAZARDOUS / PROHIBITED SUBSTANCES
Liquid paper, spirit-based textas and marking pens, aerosol cans, etc are legally deemed to be hazardous substances and are consequently banned from school.
While some substances are not illegal for students of the required age, at no time are students permitted to have, while on school grounds or on any school activity, substances which are injurious to their health or the health of others, ie tobacco, alcohol, petrol, spray cans, etc (see Illegal Drugs Policy – available from Front Office).
EXEMPTION FROM SCHOOL FOR STUDENTS OF COMPULSORY SCHOOL AGE (6 to 16 years of age)

In the primary years families need to apply for an exemption when their child/ren would otherwise normally be at school – eg family holidays, family work commitments (seasonal farm work) or home schooling. An exemption does not need to be submitted when a child is ill or has an appointment with a doctor/dentist, etc. Normal notification of absence by letter is fine for these circumstances. Exemptions need to be submitted at least two weeks prior to the exemption period for approval that can be granted by the school principal, and preferably one to three months in advance for SA Government approval (to enable approval to be granted and the family notified, or where approval is not granted, for the family to be able to make contact with the authority involved to seek reasons for the non-approval).

The school principal is the approval / non-approval authority for temporary exemptions less than one month or Family Travel/Holiday up to 12 months. All Permanent exemptions and Temporary exemptions more than one month must be returned to the school, which is then responsible for forwarding this request to the Catholic Education Office and then DECD (Department for Education and Child Development), which is responsible for granting or declining approval.

If you have any questions or concerns, please look up the website at http://www.decd.sa.gov.au/community/pages/matters/

ADAPTIVE ED/SPECIAL EDUCATION

Reading Rocketeers
Reading Rocketeers is a guided reading program for students in years 1-2, to develop independent reading strategies. The program is run over 4 afternoons a week.

Rainbow Reading
Rainbow Reading is a reading program aimed specifically at year 3—4 students. It is designed to engage student interest in reading, Students work in small groups and attend 2 sessions per week.

Reading Recovery
Reading Recovery is an early intervention program for year 1 students with critical literacy needs. Students are identified by their teachers and must be in at least their fifth term at school. The series of lessons take approx 20 weeks.

Stepping Stones
Stepping Stones is a small group of literacy learning program aimed to help students from reception to year 7 who are experiencing difficulty in reading and writing. Students work 1:1 with a trained ESO. They are withdrawn from their classroom up to three times a week for 30mins.

LAP Learning Assisted Program
LAP is a mentor-based program which caters for children who could benefit from some special one to one time. This is done by a volunteer.

Quick—Smart Numeracy Program
The Quick—Smart Numeracy Program is an intervention program designed to support middle school students with numeracy skill development. Quick-Smart encourages students to become quick with their responses in numeracy and smart in their ability to problem solve.
Mentoring Program
The Mentoring Program is based on working with children 1:1. The main aim of the mentoring program is to build children’s self-esteem and self-regulate emotions.

Robotics Program
This is a program for Gifted students which incorporates the disciplines of science, technology and problem solving.

Science
A lunch time program for budding scientists and those who have a passion in this domain.

Language Groups
Language groups consist of 4-5 students and work at explicitly teaching a range of language skills.

Indigenous Education
Is a program devised to support Indigenous students to develop cultural awareness.

Minties is a recess and lunch time play program that is designed to provide students who have specific needs with a safe and nurturing environment during break times. Minties aids in developing students social skills and self-esteem. Students also have access to games day on Wednesdays. This is a whole school program which enables students to participate in board games in an open space.

Social Resilience Group
The social resilience group was introduced to cater for Primary students who continue to require support in developing appropriate social skills.

Small Group Language Groups
Are guided by a Speech Pathologist and provide support for students with language disorders / delays. The maximum recommended group size is 6. The aim of the groups is to provide tuition and encourage students to be successful.

Small Group Sensory Support Groups
This program caters for those students with Autism Spectrum Disorder who require sensory outlets. Depending on the individuals in the group, the sensory activities may focus on gross motor activities or craft activities involving various tactile materials. These groups also encourage students to build relationships with one another.

Mentoring Program
Special Ed runs a successful mentoring program which has enabled students with a range of disabilities develop pathways to learning and work. With the help of an adult mentor who has been matched with a child to foster a positive relationship, the student is able to build on their personal successes and therefore develop self-esteem. The mentor encourages the student to set personal learning goals and promote strategies for independent learning.

Life Skills Group
Students work on developing life skills. They are involved in activities that help develop adaptive and practical life skills. Students engage in activities like filling out forms, money management, cooking,
doing the dishes, healthy food choices, etc. This program is aimed at developing independent skills and initiative.

**Morning Motor**

This program operates as morning sessions. It is developed in conjunction with Occupational Therapists and engages students with gross motor activities.

All programs are co-ordinated by the teachers, Numeracy Specialist, Special Ed / Adaptive Ed Co-ordinators Linda McEvoy and Mel Stockdale and are supported by the teachers and ESO’S. The programs are developed collaboratively with key stakeholders involved in supporting students with specific needs.

**LEARNING CONVERSATIONS**

Learning conversations are held at the end of Term 1 and beginning of Term 3. The aim of Learning Conversations is to discuss your child’s growth, learning goals and student centred strategies to support learning and development at school and at home. Children attend Learning Conversations with parents. Research has found that children achieve better outcomes from their education when families and the school work together.

**PROCEDURE REGARDING FIRST AID**

Staff are issued with a first aid bag to use on yard duty for minor first aid requirements. Students who need more specialised first aid are sent to the school Front Office with a green office slip from the referring teacher. All students who visit the sick room shall be given this note to take home, informing parents/guardians. Minor cuts and abrasions that require a band aid can be taken care of by the teacher on duty or class teacher.

When a child is obviously ill or injured and needs to go home, or may require treatment by a doctor, a parent will be notified by a staff member by phone and requested to collect the child. Hence the necessity of your child’s Information Form being up-to-date and filled in correctly.

**Head lice** is a concern for all schools. Parents are asked to check their child’s hair regularly. If symptoms are evident the child is not permitted at school. If head lice is detected at school, the whole class will be notified.

**HOMEWORK**

We believe homework to have many benefits for older students at Primary School level provided that it:

- is assigned purposefully
- is relevant to the work in the classroom
- receives prompt feedback when handed in

We believe that homework in the early years of learning should be specific to supporting the development of literacy and numeracy skills taught through the school program. Teachers and parents co-operate in fostering a love of books and a desire to learn by sharing storytelling and reading experiences with their children at these year levels, and by supporting and encouraging any initiatives to do extra work on the part of the child. Students in Year 3 are gradually introduced to formalised homework activities as they are deemed ready, while structures are put in place to allow senior students to develop necessary time management skills with regard to due dates. We also believe that weekends and vacation periods at this level should be reserved for family time and recreational activities.
ST AUGUSTINE’S OUT OF SCHOOL HOURS CARE (OSHC)

is a Child Care Benefit (CCB) approved service (ie subsidised fees) and
is accredited through the National Child Care Accreditation Council

We give you peace of mind by providing a safe and caring facility that offers individual quality care in a recreational setting.

**BEFORE SCHOOL CARE**
6.30 am – 8.45 am  
Includes breakfast (variety available from menu)

**AFTER SCHOOL CARE**
3.15 pm – 6.15 pm  
Includes a snack at 3.30 pm
Programed activities or free play are offered each day

**VACATION CARE**
6.30 am – 6.15 pm  
Includes Morning and Afternoon tea
Lunch is provided on specific days
A wide range of activities are offered, including incursions & excursions
Vacation Programs are available each term in Week 6 from the OSHC staff

Bookings for OSHC must be made in person with OSHC staff.
Phone: 8182 7987
PLAYGROUP

EVERY FRIDAY OF THE SCHOOL TERM FROM 9.30 AM TO 11.30 AM
IN THE CAROLINE CHISHOLM CENTRE

What is Playgroup?
Playgroup is an opportunity for mums, dads, grandparents and guardians to meet together each week with their babies, toddlers and preschoolers for interaction and fun.
Parents and guardians work together to provide their babies and young children with opportunities to learn through play.

What do we do?
Have fun
Learn to share through play
Discover how to get along with other children
Learn and develop new skills
Listen to music and stories
Improve children's abilities to solve problems
Explore by playing with water and sand, by painting and trying other kinds of art and craft
Have fun playing outdoors

What do I need to bring?
Your child/children!
Fruit or healthy snack
Drink for your child/children
Hat
Change of clothes

What will it cost?
Attendance will cost $1.00 per child to help cover the cost of stationery, tea, coffee and milk.

What else do I need to know?
St Augustine’s Parish School grounds are a SMOKING FREE ZONE. Thank you for not smoking while attending Playgroup.

Coffee and tea are provided.
All soiled nappies are to be disposed of outside the school grounds.
Will provide a planned program based on the Early Years Learning Framework (EYLF) which meets the developmental needs of children aged 0-5yrs.

We look forward to seeing you - Vicki Blackwell and Carole Smith (Playgroup Co-ordinators)
SCHOOL UNIFORM POLICY

PHILOSOPHICAL BASIS

The uniform policy of St Augustine’s Parish School addresses the total appearance of the student travelling to and from school and while at school. The uniform is seen as a statement about the quality education offered at St Augustine’s Parish School. In effect, it presents to the public an image which is in line with the school ethos. The uniform is a means of helping to develop unity and pride within our community.

The uniform policy is developed by the school community and approved by the School Board. It is an expectation that all students will comply with the policy. Enrolment at the school includes accepting and supporting the school’s uniform policy and rules.

The uniform is available for purchase at the school uniform shop.

AIMS

To:

- develop a sense of pride and unity within our school
- support and maintain the high standards within the school
# SCHOOL UNIFORM CODE

**SUMMER** (Terms 1 and 4 - two week change-over time in Term 2 when Summer Uniform may be worn)

<table>
<thead>
<tr>
<th>GIRLS</th>
<th>BOYS</th>
</tr>
</thead>
<tbody>
<tr>
<td>- School dress (for official purposes) OR</td>
<td>- Grey school shorts OR</td>
</tr>
<tr>
<td>- Navy blue school culottes/dress shorts (optional)</td>
<td>- Grey school trousers</td>
</tr>
<tr>
<td></td>
<td>(Same style and design as the school Uniform Shop)</td>
</tr>
<tr>
<td>- Pale blue long or short sleeved school shirt with school emblem (may be worn tucked in or untucked)</td>
<td>School windcheater or jacket with school emblem</td>
</tr>
<tr>
<td></td>
<td>- Grey anklet socks</td>
</tr>
<tr>
<td></td>
<td>Black leather lace-up school shoes (no boots, joggers or buckles) or black leather velcro school shoes (girls only)</td>
</tr>
<tr>
<td></td>
<td>Navy blue school hat with school emblem (legionnaire or bucket style)</td>
</tr>
</tbody>
</table>

**WINTER** (Terms 2 and 3 - two week change-over time in Term 4 when Winter Uniform may be worn)

<table>
<thead>
<tr>
<th>GIRLS</th>
<th>BOYS</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Tartan tunic/skirt OR</td>
<td>- Grey school shorts OR</td>
</tr>
<tr>
<td>- Navy blue school trousers</td>
<td>- Grey school trousers</td>
</tr>
<tr>
<td></td>
<td>(Same style and design as the school Uniform Shop)</td>
</tr>
<tr>
<td>- Pale blue long or short sleeved school shirt with school emblem (may be worn tucked in or untucked)</td>
<td>School windcheater or jacket with school emblem</td>
</tr>
<tr>
<td></td>
<td>- Grey anklet socks</td>
</tr>
<tr>
<td></td>
<td>Black leather lace-up school shoes (no boots, joggers or buckles) or black leather velcro school shoes</td>
</tr>
<tr>
<td></td>
<td>Navy blue school hat with school emblem (legionnaire or bucket style)</td>
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</table>

**SPORT**

<table>
<thead>
<tr>
<th>GIRLS</th>
<th>BOYS</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Plain navy blue school sports shorts, skorts OR trackpants <em>(no logos or stripes)</em></td>
<td>- Plain navy blue school sports shorts OR trackpants <em>(no logos or stripes)</em></td>
</tr>
<tr>
<td></td>
<td>School long or short sleeved polo with school emblem</td>
</tr>
<tr>
<td></td>
<td>School windcheater or jacket with school emblem</td>
</tr>
<tr>
<td></td>
<td>Plain white sport socks covering ankles <em>(no logos or stripes)</em></td>
</tr>
<tr>
<td></td>
<td>Navy blue school hat with school emblem (legionnaire or bucket style)</td>
</tr>
</tbody>
</table>

**NOTE:** Year 7’s wear the commemorative windcheater and/or sports polo shirt (optional).

**HOUSE COLOURS**

For House activities throughout the year, students may wear a plain coloured t-shirt in their House colour (no logos), or the school long or short sleeved polo with school emblem.

House Teams and colours are: Dominic *(YELLOW)*, Joseph *(GREEN)*, Thomas *(RED)*, MacKillop *(LIGHT BLUE)* - competing for the Augustine Shield and Spirit Cup.
DIRECTIVES

Hats - to be worn all year round for excursions
Must be worn for all outdoor activities including play from 1st September to 30th April
May be worn but are not compulsory from 1st May to 31st August for all outdoor lessons, recess and lunch
(refer to Cancer Council Guidelines)
NOTE: For OSHC, refer to their guidelines

Hair Styles
Hair must be a natural colour and preferably not dyed. No extreme hair cuts. Must be kept in a clean, neat and tidy manner.
All hair longer than top of collar length must be tied back (ie pony tail)

OPTIONAL ACCESSORIES

Sunglasses
Are encouraged but at the wearer's risk; they must be sun-safe and the lenses made of plastic (not glass)

Winter Coat/Paraka/Spray Jacket
Plain Navy blue
Bright raincoats/jackets may be worn by students walking to and from school
An additional outer garment for extra warmth may be worn if it is plain navy blue

School Bags
St Augustine’s school bags are available through the uniform shop and are encouraged, but are not compulsory

Hair Accessories
Headbands: Pale Blue or Navy Blue
Scrunchies: School Tartan / Navy Blue – winter, School Check / Navy Blue – summer
Ribbons: Pale Blue or Navy Blue
Clips/Clasps: Blue, Brown or Black only
Hair Ties: Pale Blue, Navy Blue or natural hair colour

Other Options
A thin gold or silver chain with a religious symbol may be worn under clothing, at the child’s own risk
Watches and Medic Alert identification may be worn
Earrings – only small studs may be worn (birthstone, gold or silver) – limited to ONE per ear
Scarf, Gloves and Beanie - Navy Blue and/or Pale Blue

NOT PERMITTED

Unusual cuts/styles, eg rats tails, shaved heads, patterned cuts, colour patterns
Cuts less than a ‘No. 2’
Use of coloured gel or hairspray
Fashion Accessories (including Bangles, bracelets, rings)
Make-up of any kind (including nail polish)
Any body piercing jewellery (including clear studs) other than approved earrings
Acrylic nails
## SCHOOL UNIFORM PRICE LIST
Effective January 2015

<table>
<thead>
<tr>
<th>GIRLS</th>
<th>COST $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dress (Summer)</td>
<td>Size 2-20</td>
</tr>
<tr>
<td>Pinafore (Winter Check)</td>
<td>Size 4-16</td>
</tr>
<tr>
<td>Skirt (Winter Check)</td>
<td>Size 8-16</td>
</tr>
<tr>
<td>Sport Skort (Navy Blue)</td>
<td>Size 4-16</td>
</tr>
<tr>
<td>Headgear:</td>
<td></td>
</tr>
<tr>
<td>Scrunchies</td>
<td>Summer Check</td>
</tr>
<tr>
<td></td>
<td>Winter Check</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>BOYS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Shorts (Grey)</td>
<td>Size 4-18</td>
</tr>
<tr>
<td><strong>Trousers (Grey):</strong></td>
<td></td>
</tr>
<tr>
<td>Elastic Back</td>
<td>Size 4-16</td>
</tr>
<tr>
<td>Full Elastic Waist</td>
<td>Size 4-14</td>
</tr>
<tr>
<td>Hidden Extendable Waist</td>
<td>Size 8-16</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>SPORTS (unisex)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Polo Shirt (Short Sleeve)</td>
<td>Size 2-XL</td>
</tr>
<tr>
<td>Polo Shirt (Long Sleeve)</td>
<td>Size 2-XL</td>
</tr>
<tr>
<td>Shorts (Navy)</td>
<td>Size 2-XL</td>
</tr>
<tr>
<td>Trackpants (Navy)</td>
<td>Size 4-L</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>GENERAL (Unisex)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Blue Shirt (Short Sleeve)</td>
<td>Size 4-28</td>
</tr>
<tr>
<td>Blue Shirt (Long Sleeve)</td>
<td>Size 4-28</td>
</tr>
<tr>
<td>Track &amp; Field Windcheaters</td>
<td>Size 4-L</td>
</tr>
<tr>
<td>Track &amp; Field Jackets</td>
<td>Size 4-XL</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BAGS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Library</td>
<td>8.00</td>
</tr>
<tr>
<td>School – Medium</td>
<td>47.00</td>
</tr>
<tr>
<td>School – Large</td>
<td>50.00</td>
</tr>
</tbody>
</table>

**PAYMENT BY:**
Cash, EFTPOS or Cheque
Layby now for the new season

Secondhand Uniform – must be paid for in CASH only

**TRADING HOURS FOR UNIFORM SHOP**
MONDAY, TUESDAY & THURSDAY
(8.30 am to 9.00 am)
ORDER FORMS ARE AVAILABLE FROM THE FRONT OFFICE FOR PURCHASES OUT OF THESE HOURS
SCHOOL FEES

FEE NOMINATION FORM:
Each family must complete a Fee Nomination Form each year. It is important that this form is completed and returned to the school to ensure that your school fees are charged at the correct fee level and applicable discounts can be given.

SCHOOL CARD:
Have your circumstances changed from last year? You may be eligible to receive school card, if so please contact us to arrange a time to complete the appropriate form.

School Card submission dates are:
- **Term 1**: Friday 13\(^{th}\) February
  - Friday 13\(^{th}\) March
- **Term 2**: Friday 31\(^{st}\) July
  - Friday 11\(^{th}\) September
- **Term 3**: Friday 8\(^{th}\) May
  - Friday 12\(^{th}\) June
- **Term 4**: Friday 23\(^{rd}\) October
  - Friday 20\(^{th}\) November

Note: If you applied for school card in the previous year **YOU MUST** complete another form to receive school card benefits each year. Forms will be sent along with your school fee statement at the beginning of the school year.

FEE PAYMENT DATES:
- **Stationery Pack** - **Class Book Packs** are payable by Friday **(END OF WEEK 2)**
  - **Term 1**: 25\% or 1/4 of the annual school fees are payable by Friday **(END OF WEEK 6)**
    - Early payment discounts as listed will only apply if school fees are paid in full by Friday Week 6.
  - **Term 2**: The next 25\% or 1/2 of the annual school fees are payable by Friday **(END OF WEEK 2)**
  - **Term 3**: The next 25\% or 3/4 of the annual school fees are payable by Friday **(END OF WEEK 2)**
  - **Term 4**: The next 25\% or Full annual school fees are payable by Friday **(END OF WEEK 2)**

DIRECT DEBITS:
Please note that each year slight increases in your fees or decreases may occur due to changes in circumstances. It is important that the amount of the direct debit covers the school fees so that they are paid in full each school year.
If you currently have a direct debit please review the schedule provided, contact the Business Manager for an appointment to discuss any changes.

FEE ASSISTANCE:
Families who experience undue hardship may apply to the Principal for a further discount. All applications are kept strictly confidential.

NOTIFICATION PERIOD FOR STUDENT WITHDRAWAL:
4) a) Parents whose child leaves the school during a term will generally be charged for the whole term’s fees. Normally a full term’s notice of intention to leave the school during a school year is required. Failure to provide a term’s notice may result in fees being charged for the following term dependent upon the circumstances. This is in recognition of the fact that the school is committed to maintain the employment of teachers on the basis of known enrolments from one term to the next.

b) Parents who have a child intending to leave the school at the end of the school year are asked to give at least one term’s notice – that is by the end of Term 3. This applies to students enrolled in Reception to Year 6 inclusive. As staffing requirements are planned during Term 3 for the following year on known enrolments, parents who fail to provide notice of intention to leave the school before the end of Term 3 will be charged fees for the first term of the following year.

CONFIDENTIALITY
School Finance Committee, Staff and Parents have an obligation to respect the confidentiality of all information relating to school fees.
PARENTS AND FRIENDS ASSOCIATION

PURPOSE

The Parents and Friends Association will participate in the holistic development of students at St Augustine’s by:
- Building and fostering a Christian environment within the school
- Promoting and building community spirit
- Leading and working within the school to create a collaborative culture
- Developing and nurturing co-operative partnerships between parents and the school staff
- Working with the parish and school staff in shaping and giving life to the school’s vision
- Being represented on and collaborating with other groups within the school, ie School Board
- Providing opportunities for parents to participate in decision making within the school
- Collaborating with and supporting school staff with educational programs within the school
- Providing a forum for information and the education of parents

RESPONSIBILITIES

As partners in a Catholic School, the Parents and Friends Association will:
- Develop and foster community spirit at St Augustine’s Parish School—this includes parents, staff and students
- Be a welcoming and inclusive body for all parents, staff and students of St Augustine’s Parish School
- Plan and organise social and cultural functions to strengthen family and community life; these functions may or may not have a fundraising emphasis (fundraising activities are limited to one per term)
- Welcome and encourage new and existing parents to become involved in the life of St Augustine’s Parish School
- Provide opportunities for parents to contribute to the formulation of school policies and procedures
- Encourage, affirm and have representation on other groups within the school, eg School Board and
- Offer and manage a variety of services which support the school community, these include Secondhand Uniform, Coffee Morning
- Communicate information about the work of the Parents and Friends at St Augustine’s Parish School through the school newsletter
- Maintain a communication link between the school community and the Federation of Parents and Friends Associations of SA Catholic Schools.

Updated: 2/02/2015